

RULES OF
WORTHING ANIMAL CLINIC
Registered Charity No 211467

1. **NAME** The Charity shall be known as Worthing Animal Clinic and records as its Headquarters the Clinic situated at Anthony House, 30-32 Newland Road, Worthing, West Sussex BN11 1JR. *JR. Skind*
2. **OBJECTS** The objects of the Charity are to relieve the suffering and distress of animals in need of care and protection by reason of sickness, neglect, emergency or maltreatment in particular by the provision of veterinary care to such animals:-
 - (a) belonging to people of limited means, against such criteria, of such domicile and at such subsidy against cost as the Trustees may from time to time decide and exceptionally any person at lower charges or free of charge or
 - (b) in the charge of local animal welfare charities and similarly minded people or organisations at such charges as the Trustees may from time to time decide and exceptionally at lower charges or free of charge or
 - (c) of unknown ownership.
3. **MEMBERSHIP** Annual subscribers of the sum of Five Pounds (or such other sum as shall be decided by the Committee) shall become Members and shall be entitled to attend the Annual General Meeting and to speak and vote thereat. All subscriptions shall be due on the 1st January in each year. The Committee may by unanimous vote and for good reason terminate the membership of any individual provided that the individual concerned accompanied by a friend shall have the right to be heard by the Committee before a final decision is made.
4. **OFFICERS** The Officers of the Charity shall consist of a Chairman and such other officers as the Committee deem necessary to properly run the charity's affairs, to be appointed by the Committee.
5. *omit* **GENERAL COMMITTEE**
 - (a) Subject to these Rules the Committee shall have the control of the finances of the Charity and the general management of the administration of the Charity and its property and affairs including propaganda policy and issues in such a way as it sees fit and shall have the power to co-opt such persons as it shall deem fit not exceeding four in number to hold office until the next Annual General Meeting
 - (b) The Committee shall comprise:-
 - (i) Not more than eight members who shall be elected annually at the Annual General Meeting and
 - (ii) Any person or persons from time to time co-opted to the Committee
 - (c) Casual Vacancies on the Committee (whether of Officers or elected Members) may be filled by the Committee and any person so appointed shall hold office only until the Annual General Meeting following his or her appointment
 - (d) No business shall be transacted at any meeting of the Committee unless a quorum is present and a quorum shall be one half of the total number of members of the Committee including the Officers (such number to be rounded up if it be an odd number) provided that for a quorum to be present those present shall include at least two Officers or one such Officer if less than three such officers are in office at the relevant time.
 - (e) The Committee may delegate to sub-committees, Officers, Committee Members or Staff as it sees fit, including conduct of routine business between meetings by phone or email, subject to proper reporting.
6. **GENERAL MEETINGS**

An Annual General Meeting of all Members shall be held during May or as soon as possible thereafter in each year to receive the Annual Report of the Trustees and the Annual Financial Report to submit any other competent business not properly reserved for the Trustees and to elect the Committee. All nominations for such elections shall be sent in writing to the Secretary at least seven clear days before the date of the meeting.

An Extraordinary General Meeting may be called at any time by the Committee and shall be called by the Chairman upon a written request to do so signed by not less than ten Members of the Charity. Ten days written notice of the Annual General and of any Extraordinary General Meeting shall be given to the Members.

7. **ACCOUNTS** The Charity shall keep regular and systematic accounts of all income and expenditure and will render annually for the inspection of supporters and the public a statement of accounts prepared and independently examined in accordance with relevant current legislation.
8. **ADMINISTRATION** Technical administration shall be under the direct supervision and control of such Veterinary Surgeon as is employed or engaged by the Charity and who will be responsible for the management thereof to the Committee.
9. **INDEPENDENT EXAMINER AND HON LEGAL ADVISER** An Independent Examiner and an Hon Legal Adviser shall be appointed by the Committee.
10. **ALTERATIONS AND ADDITIONS** alterations and additions to these Rules can only be made by a Resolution passed by a two-thirds majority at an Annual General Meeting or an Extraordinary General Meeting.


Mike Sedgley

I certify this to be a full and true version of
the Rules of Wokingham Animal Clinic (Charity no
211467) as properly approved at the AGM held
on 25 July 2007.

Michael
Trustee and Chairman
10.10.07